

<b>Audit Review Period:</b>		
<b>Issue(s) of non-compliance:</b>	<b>Auditors:</b> <b>Select All that Apply</b>	<b>Issue</b>
		Unscheduled Assessments
		Semiannual Assessments
		Initial Assessments
<b>Scope:</b>	<p><b>Unscheduled Assessments:</b></p> <ul style="list-style-type: none"> <li>The scope of this Impact Analysis is no more than 50% of the participants enrolled during the audit review period who were not included in the provision of services sample selection.</li> <li>The auditor will select the participants to be reviewed and enter their identifying information on the Participant Impact tab.</li> </ul> <p><b>Semiannual Assessments:</b></p> <ul style="list-style-type: none"> <li>The scope of this Impact Analysis is limited to 50% of the participants enrolled during the audit review period who were not included in the provision of services sample selection.</li> <li>The auditor will select the participants to be reviewed and enter their identifying information on the Participant Impact tab.</li> </ul> <p><b>Initial Assessments:</b></p> <ul style="list-style-type: none"> <li>The scope of this Impact Analysis is limited to 50% of the participants <u>newly enrolled</u> during the audit review period who were not included in the provision of services sample selection.</li> <li>The auditor will select the participants to be reviewed and enter their identifying information on the</li> </ul>	
<b>Instructions:</b>	<p><b>General:</b></p> <ul style="list-style-type: none"> <li>After completing the Impact Analysis, if any changes need to be made to the Root Cause Analysis, please update the RCA tab.</li> <li>The review timeframe is the audit review period. Errors noted prior to the audit review period should not be included.</li> </ul> <p><b>Unscheduled Assessments:</b></p> <ul style="list-style-type: none"> <li>Review only the participant medical records selected by the auditor. The selected participants are identified in the Participant Impact tab.</li> <li>Review the selected medical records to determine:             <ol style="list-style-type: none"> <li>If the participant had a change in status; and</li> <li>If all required IDT members completed assessments as required.</li> </ol> </li> </ul> <p><b>Semiannual Assessments:</b></p> <ul style="list-style-type: none"> <li>Review only the participant medical records selected by the auditor. The selected participants are identified in the Participant Impact tab.</li> <li>Review the selected medical records to determine if all required IDT members completed assessments as required.</li> </ul> <p><b>Initial Assessments:</b></p> <ul style="list-style-type: none"> <li>Review only the participant medical records selected by the auditor. The selected participants are identified in the Participant Impact tab.</li> <li>Review the selected medical records to determine if all required IDT members completed assessments as</li> </ul>	
<b>Impact Analysis Due Date:</b>		

Tracking ID Number	Brief Description Of Issue (Completed By The CMS Audit Lead)	Type of Issue Identified (Completed By The CMS Audit Lead)  (Applies to condition <u>1P.02 Only</u> . For all other conditions enter N/A)	Detailed Description of the Issue  (Explain what happened)
-----------------------	---	---	--

<b>Date Identified (MM/DD/YY) (Completed By The CMS Audit Lead)</b>	<b>Brief Description Of Issue (Completed By The CMS Audit Lead)</b>	<b>Condition Language (Completed By The CMS Audit Lead)</b>
---	---	---

Root Cause Analysis for the Issue (Explain why it happened)	Methodology - Describe the process that was undertaken to determine the # of individuals (e.g. participants) impacted	# of Individuals Impacted	Action Taken to Resolve System/ Operational Issues
--	---	---------------------------	---

)

Date System/ Operational Remediation Initiated (MM/DD/YY)	Date System/ Operational Remediation Completed (MM/DD/YY)	Actions Taken to Resolve Negatively Impacted Individuals Including Outreach Description and Status	Date Individual Outreach and Remediation Initiated (MM/DD/YY)	Date Individual Outreach and Remediation Completed (MM/DD/YY)
---	---	--	---	---

Section 1 - General Information: This information is to be completed for all Impact Analyses					
Participant First Name	Participant Last Name	Medicare Beneficiary Identifier	Participant ID	Date of Enrollment MM/DD/YYYY	Date of Disenrollment MM/DD/YYYY  Enter NA if the participant is still enrolled.

Section 2 - This information is to be completed if the Impact Analysis is being requested for: Unscheduled Assessments				
Were all change in status assessments completed, as required, during the audit review period?  Enter NA if the participant did not have a change in status during the audit review period.  (Yes/No/NA)  If the auditor did not select Unscheduled Assessments on the Instructions tab the PO may enter NA in all columns in Section 2.  If the answer to this question is NA, enter NA in all remaining columns in Section 2.	When did the change in status occur? If there was more than one change in status, use a new row for each date.  MM/DD/YYYY	Identify the IOT disciplines who did not complete assessments.  (PCP, RN, etc.)  The required disciplines are the PCP, RN, MSW, and other team members they determine are actively involved in the development or implementation of the participant's plan of care.  Enter NA if all required unscheduled assessments were completed.	Identify the IOT disciplines who did not complete in-person assessments.  (PCP, RN, etc.)  The required disciplines are the PCP, RN, MSW, and other team members they determine are actively involved in the development or implementation of the participant's plan of care.  Enter NA if all assessments were completed in-person.	Identify the IOT disciplines who did not complete assessments before the reevaluation of the participant's care plan was completed.  (PCP, RN, etc.)  The required disciplines are the PCP, RN, MSW, and other team members they determine are actively involved in the development or implementation of the participant's plan of care.  Enter NA if all assessments were completed before the reevaluation of the participant's care plan was completed.

Section 3 - This information is to be completed if the Impact Analysis is being requested for: Semiannual Assessments				
Were all semi-annual assessments completed, as required, during the audit review period?  Enter NA if semi-annual assessments were not required during the audit review period.  (Yes/No/NA)  If the auditor did not select Semiannual Assessments on the instructions tab the PO may enter NA in all columns in Section 3.  If the answer to this question is NA, enter NA in all remaining columns in Section 3.	Did the PCP, RN, and MSW determine that any other IDT disciplines were actively involved in the development or implementation of the participant's plan of care?  If yes, list the disciplines as determined by the PCP, RN, and MSW.  If no, enter NA.	Identify the IDT disciplines who did not complete assessments.  (PCP, RN, etc.)  At a minimum the required disciplines include PCP, RN, MSW and any disciplines identified in column M.  Enter NA if all required semi-annual assessments were completed.	Identify the IDT disciplines who did not complete in-person assessments.  (PCP, RN, etc.)  At a minimum the required disciplines include PCP, RN, MSW and any disciplines identified in column M.  Enter NA if all assessments were completed in-person.	Identify the IDT disciplines who did not complete assessments before the reevaluation of the participant's care plan was completed.  (PCP, RN, etc.)  At a minimum the required disciplines include PCP, RN, MSW and any disciplines identified in column M.  Enter NA if all assessments were completed before the reevaluation of the participant's care plan was completed.



<b>Section 4 - This information is to be completed if the Impact Analysis is being requested for Initial Assessments</b>				
Were all initial assessments completed, as required, during the audit review period?	Identify the IDT disciplines who <u>did not</u> complete assessments. (PCP, RN, etc.)	Identify the IDT disciplines who <u>did not</u> complete in-person assessments. (PCP, RN, etc.)	Identify the IDT disciplines who <u>did not</u> complete assessments within 30 days of the participant's enrollment. (PCP, RN, etc.)	Identify the IDT disciplines who <u>did not</u> complete assessments before the completion of the participant's initial care plan. (PCP, RN, etc.)
Enter NA if the participant's enrollment date was prior to the start of the audit review period.  (Yes/No/NA)  If the auditor did not select Initial Assessments on the Instructions tab the PQ may enter NA in all columns in Section 4.  If the answer to this question is NA, enter NA in all remaining columns in Section 4.	Enter NA if all required initial assessments were completed.	Enter NA if all assessments were completed in person.	Enter NA if all assessments were completed within 30 days of enrollment.	Enter NA if all assessments were completed before the completion of the participant's initial care plan.

<p><b>Section 5 - General Information:</b> This information is to be completed for all Impact Analyses.</p> <p>Optional: Please note, you do not have to complete this column.</p> <p>If there are any mitigating factors that you would like CMS to consider related to a specific participant, please enter the information in this column.</p>
---